

FINCOM MEETING MINUTES

March 18, 2014

ATTENDANCE: ED HOAK; CHAIRMAN, MICHELE HAMILTON, NANCY GAJOLI, BRIAN RUA, DEAN LARABEE, LIBRARY TRUSTEES; JUNE MOSKAL, CARLA ROSS LYMAN AND CAROL ENTEL, ACTING LIBRARY DIRECTOR; VICKIE DAWSON, KATHY AVILLA; TOWN ACCOUNTANT AND SCOTT FOURNIER; HIGHWAY SURVEYOR AND TREE WARDEN.

Meeting called to order at 6:30 PM

MINUTES OF MARCH 11, 2014 MEETING: Reviewed and approved as written.

BUDGET HEARING: LIBRARY - Vickie Dawson is concerned about certification as the state is cracking down on certification requirements. The state is carefully reviewing each town that has asked for certification waivers repeatedly – we have asked for a waiver five years in a row. She provided us with the municipal expenditure requirement for FY2015 that would eliminate the need for a waiver: \$ 116,897. We are on notice. If we choose to try to get a waiver again in FY2015, there are no guarantees that we would get one. If we don't get a waiver and lose certification our citizens would lose access to other libraries. The library is requesting to increase the compensation of one clerk with 15 years of service. A conversation regarding CORI checks took place. Steps and contract raises are good numbers. They are looking to add 5 hours to the children's librarian as the attendance for the programs has increased dramatically over the past few years. The library is open two more hours per week and this was paid for through state aid. It was hoped that the town could pick up this expense and allow the extended hours. The largest increase in the expense budget is materials - this is in response to the certification issue. Due to the directors health issue there is a potential payroll shortfall. This is will be clarified over the next couple of months. This is a concern to the committee as there is uncertainty as to the size of the expense and how it will be addressed. The trustees are dealing with potential issues with a window. The roof is in disrepair. Hopefully recent patches will hold. The window frames need to be repaired, but there is no quote for repairs. One will be obtained.

RESERVE FUND TRANSFER REQUEST - Scott presented the committee with a request for \$ 5,000 for a major pumper truck repair. Motion made by committee, and approved unanimously.

BUDGET HEARING: TREE WARDEN - A request was made for a small increase to salary. \$ 5,000 was requested for tree expense, a \$ 2,000 increase. Extra tree work is generally performed in the spring and is slated to begin shortly. All personnel expenses are covered from highway.

BUDGET HEARING: HIGHWAY - Steps and raises on the highway personnel side requested and a small increase for the highway surveyor. Highway expense covers everything for highway and recycling. As of present, we are over \$ 128,005.42 in the FY2014 snow and ice budget. The committee will consider adding \$ 5,000 to snow and ice. Stormwater management was decreased slightly as the process is nearing completion. Union contract will hold. Requests made for 8/10 yard sander, street sweeper, and a backup generator. Scott understands the financial constraints of the town and understands that the committee lacks resources for large capital expenses. The latest model large equipment that the highway department owns is a 2006. Capital equipment will need to be addressed at some point. Roofs are an issue on the highway buildings that will need to be addressed at some point soon.

REMOTE PARTICIPATION: The remote phone was discussed and a motion was made and vote was held. The motion to purchase the phone was defeated.

Motion to adjourn made, and seconded at 8:48. Meeting adjourned.

The next meeting is scheduled for Tuesday, April 1, 2014 at 6:30 PM.